KPIs Steering Committee
First Meeting

Date: Tuesday, April 14, 2015; Time: 08:00-9:30am; Venue: Dean's Office, DAD

Attendees

Dr. Naief G Azyabi, Prof. Mahmoud S Salah, Dr. Ahmed Abdel Hamid Al-Boghdady, Dr. Alok K Das (Absent: Mr. Tuan Hassan Tuan Lah)

In Chair/ Scribe

Dr. Naief G Azyabi

Agenda

○ To dwell upon the KPIs as decided by the DAD and take a final call on those relevant
○ Evolving mechanism on how to and where from collect the credible data as required for the KPIs
○ Verification/ cross-checking of the data gathered
○ To decide on the benchmarking of the KPIs
○ Assigning a set of KPIs to different members

Discussion/ Action Plan

● Standards Committee to provide data for the respective KPIs
● To get in touch with all Standards Coordinators and collect from them data on the KPIs as falling under their Standard
● Check the veracity of the data provided in tandem with the final University-level data
● Once again to go through the list of KPIs (16 by JU; 33 by NCAAA; 36 by DAD) and take a final call on their relevance with Jazan University
● Calculate KPIs for individual programs/ colleges and then collate them to produce data for the university level
● To decide on the benchmarking, both internal and external, of the KPIs
● KPIs as falling under eleven different Standards are so assigned amongst the following members, who would be responsible in all respects for the same:

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<th>KPIs falling under</th>
<th>SCM* responsible</th>
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<th>SCM responsible</th>
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<tbody>
<tr>
<td>Standard 1</td>
<td>Naief Azyabi</td>
<td>Standard 7</td>
<td>Mahmoud Salah</td>
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<tr>
<td>Standard 2</td>
<td>Naief Azyabi</td>
<td>Standard 8</td>
<td>Ahmed Al-Boghdady</td>
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<td>Standard 3</td>
<td>Tuan Hassan</td>
<td>Standard 9</td>
<td>Naief Azyabi</td>
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<td>Standard 4</td>
<td>Alok Das</td>
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<td>Standard 5</td>
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<td>Standard 6</td>
<td>Mahmoud Salah</td>
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*SCM: Steering Committee Member

● All members to remain in touch and update each other through Drop Box
Recommendations

- To have a Data-Center at DAD which would be responsible for collecting all relevant data in the University and for its dissemination as and when required by the stakeholders

Next Meeting

Monday, April 20, 2015, 08:00 am @ Dean's Office, DAD

To invite Mr. Anwar Katrawi and Mr. Intikhab Hussain Bhat for the next meeting

Next Meeting Agenda Items

- Update on progress in the action plan as set out in this meeting
- Meet (soon after the meeting) Dr. Barakat H Makrami, Dean, Deanship of Admission and Registration, to discuss and, if possible, collect data on students
- Any such matter as pertaining to the KPIs data collection and/ or falling under the purview of this committee

Adjournment

Chair of the meeting and the committee, Dr. Naief Azyabi, thanked all for their participation and contribution, with all the attending members expressing gratitude, as the meeting concluded on a subtle note of humour with a game on 'age-guessing'!