KPIs Steering Committee
Third Meeting

Date: Monday, April 27, 2015; Time: 08:00-9:00am; Venue: DAD

Attendees

Dr Naief G Azyabi, Prof Mahmoud S Salah, Dr Ahmed Abdel Hamid Al-Boghdady, Dr Alok K Das, Mr Intikhab Hussain Bhat, Mr Tuan Hassan Tuan Lah (Absentee: Mr Anwar Katrawi)

In Chair/ Scribe

Dr Naief G Azyabi

Agenda

- Update on the progress regarding data collection and discuss the follow-up on the action plan as set out in the previous meetings on 14/04/2015 and 20/04/2015
- Any such matter as pertaining to the KPIs data collection and/or falling under the purview of this committee
- To take another look at the KPIs as decided by the DAD and take a final call on those relevant

Discussion/ Status on Action Plan & Follow-Up

- Status on the KPIs data-collection reported as under:

<table>
<thead>
<tr>
<th>KPIs under STDs</th>
<th>SCM* responsible</th>
<th>Status/ Follow-Up</th>
<th>KPIs under STDs</th>
<th>SCM responsible</th>
<th>Status/ Follow-Up</th>
</tr>
</thead>
<tbody>
<tr>
<td>STD1</td>
<td>Naief Azyabi</td>
<td>Done/ Dr. Saeed at the VP office contacted/ Response received</td>
<td>STD7</td>
<td>Mahmoud Salah</td>
<td>Done/ KPI 7.1 to be taken care of by Dr. Naief</td>
</tr>
<tr>
<td>STD2</td>
<td>Naief Azyabi</td>
<td>Done/ Same as above</td>
<td>STD8</td>
<td>Ahmed Al-Boghdady</td>
<td>Done/ with some issues remaining</td>
</tr>
<tr>
<td>STD3</td>
<td>Tuan Hassan</td>
<td>Done/ Data reported</td>
<td>STD9</td>
<td>Naief Azyabi</td>
<td>No action/ More time solicited</td>
</tr>
<tr>
<td>STD4</td>
<td>Alok Das</td>
<td>Coordinator contacted/ No response/ More time solicited</td>
<td>STD10</td>
<td>Ahmed Al-Boghdady</td>
<td>Done/ Data reported</td>
</tr>
<tr>
<td>STD5</td>
<td>Ahmed Al-Boghdady</td>
<td>Done/ Data reported</td>
<td>STD11</td>
<td>Ahmed Al-Boghdady</td>
<td>Done/ Data reported</td>
</tr>
<tr>
<td>STD6</td>
<td>Mahmoud Salah</td>
<td>Done/ with some hitches remaining</td>
<td></td>
<td></td>
<td>*SCM: Steering Committee Member</td>
</tr>
</tbody>
</table>

- Dr Naief reminded all the members of the very core issue of the ‘expected outcome’ of this committee on KPIs, and Dr Boghdady volunteered to prepare a report to this effect by the time the committee meets next.
- Dr Boghdady would also summarize the KPIs report.
- Dr Naief and Dr Alok to meet on Tuesday, 28th April 2015 (9:00 am onwards) at Dr Naief’s office in PYP to evaluate the KPIs of both NCAAA and the University Strategic
Planning – Vision 2020, and check for their overlapping, if any, and thereby take a final call on the KPIs for JU.

- Dr Alok to visit Dr Barakat at the Deanship of Admission and Registration for data on the KPIs under STD4, after this meeting.

**Recommendations**

- It is important to develop our own KPIs for JU, and this should be besides the KPIs from the NCAAA, recommended Prof. Mahmoud Salah. Dr Naief added that the committee’s work this year and the experience gained would open new gateways for the years following.

**Next Meeting**

Monday, May 4, 2015, 08:00 am @ DAD

**Next Meeting Agenda Items**

- Finalize a preliminary report on the KPIs to be submitted to Prof. Ageel
- Any such matter as pertaining to the KPIs data collection and/or falling under the purview of this committee

**Adjournment**

Chair of the meeting and the committee, Dr. Naief Azyabi, thanked all for their participation and contribution, begging excuse for leaving early for another meeting soon after!