KPIs Steering Committee  
Fourth Meeting

Date: Monday, May 4, 2015; Time: 08:00-9:00am; Venue: DAD

Attendees

Dr Naief G Azyabi, Prof Mahmoud S Salah, Dr Ahmed Abdel Hamid Al-Boghdady, Dr Alok K Das, Mr Anwar Katrawi, Mr Tuan Hassan Tuan Lah (Reported unwell: Mr Intikhab Hussain Bhat)

In Chair/ Scribe

Dr Naief G Azyabi

Agenda

- To discuss in detail the nine KPIs from the University Strategic Plan – Vision 2020, which are different from and in addition to the NCAAA KPIs
- Update on the progress regarding data collection and discuss the follow-up on the action plan as set out in the previous meetings on 14/04/2015, 20/04/2015, and 27/04/2015
- Any such matter as pertaining to the KPIs data collection and/ or falling under the purview of this committee

Discussion/ Status on Action Plan & Follow-Up

- Status on the KPIs data-collection reported as under:

<table>
<thead>
<tr>
<th>KPIs under STDs</th>
<th>SCM* responsible</th>
<th>Status/ Follow-Up</th>
<th>KPIs under STDs</th>
<th>SCM responsible</th>
<th>Status/ Follow-Up</th>
</tr>
</thead>
<tbody>
<tr>
<td>STD1</td>
<td>Naief Azyabi</td>
<td>Done/ Data partially uploaded, but need clarity and verification</td>
<td>STD7</td>
<td>Mahmoud Salah</td>
<td>Done/ KPI 7.1 to be taken care of by Dr. Naief</td>
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<tr>
<td>STD2</td>
<td>Naief Azyabi</td>
<td>Done</td>
<td>STD8</td>
<td>Ahmed Al-Boghdady</td>
<td>Done/ Partially uploaded</td>
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<tr>
<td>STD3</td>
<td>Tuan Hassan</td>
<td>Done/ Data reported</td>
<td>STD9</td>
<td>Naief Azyabi</td>
<td>No action/ More time solicited</td>
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<tr>
<td>STD4</td>
<td>Alok Das</td>
<td>In touch with Deanship of Admission &amp; Registration/ More time solicited</td>
<td>STD10</td>
<td>Ahmed Al-Boghdady</td>
<td>Done/ Partially uploaded/ To be checked and verified</td>
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<tr>
<td>STD5</td>
<td>Ahmed Al-Boghdady</td>
<td>Done/ Data reported</td>
<td>STD11</td>
<td>Ahmed Al-Boghdady</td>
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<td>STD6</td>
<td>Mahmoud Salah</td>
<td>Done/ Partially uploaded</td>
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</table>

*SCM: Steering Committee Member

- All the 16 KPIs, as mentioned in the University Strategic Plan – Vision 2020, were discussed and those matching/ corresponding with NCAAA KPIs were struck off, and the remainder nine was recommended to be included in the final KPIs to be used for the JU: a total of 45 KPIs.
Dr Naief recommended that non-measurable KPIs should be done away with. Some data do not mean anything unless they have either some numerical value or measurable scaling.

Dr Naief further insisted that data are to be checked for: existence, accuracy and upload-status.

**Recommendations**

- Nine new KPIs (from the University Strategic Plan) to be added to the existing NCAAA KPIs, and propose the same to the Dean, DAD, Prof. Ageel, for his kind ascent and further action.
- Data provided on KPI 10.2 (citations per faculty in the current academic year) appear to be disproportionately inflated, therefore to be re-checked and verified.

**Next Meeting**

To be notified later

Some other members of the Steering Committee to be requested to come for the next meeting on the KPIs (*to be followed up by Mr. Anwar Katrawi*)

**Next Meeting Agenda Items**

- Finalize a preliminary report on the KPIs to be submitted to Prof. Ageel
- Listing of the final KPIs, in particular the nine new ones, under appropriate Standards
- Any such matter as pertaining to the KPIs data collection and/or falling under the purview of this committee

**Adjournment**

Chair of the meeting and the committee, Dr Naief Azyabi, thanked all for their participation, perseverance and indispensable contribution.